

Baker Centre
 Suite 802, 10025 - 106 Street
 Edmonton, AB T5J 1G4
 Phone: 780.421.9222
 Fax: 780.421.9229
 Web: www.aelcs.ca



SELF-REPORTING OF NON-COMPLIANCES

Please complete and submit to AELCS		
FULL NAME OF PROGRAM		PROGRAM ID
No. OF REPORTS/FILE REVIEWS	DATE (mm/dd/yy)	DIRECTOR'S SIGNATURE
TYPE OF PROGRAM (Fill in one circle (⊙) only) <input type="radio"/> Day Care Centre <input type="radio"/> Family Day Home Agency <input type="radio"/> Out-of-School Care Program		
DESCRIPTION OF NON-COMPLIANCES AND ACTION PLANS		
<p>Licensed Day Care Centres and Out-of-School Care Programs Describe the incident resulting in non-compliance from licensing. Please attach action plans and evidence to support that your non-compliance has been remedied. If you need more space complete another form or attach a separate piece of paper.</p> <p>Contracted Family Day Home Agencies Describe the incident resulting in the non-compliance/recommendation from your file review (as per the requirements of the family day home standards manual and family day home contract) or an investigation in a provider's day home. Please attach the action plans and evidence to support that your non-compliance has been remedied. If you need more space complete another form or attach a separate piece of paper.</p>		

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DESCRIPTION OF NON-COMPLIANCES AND ACTION PLANS

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LOCATION OF EVIDENCE OF REMEDIAL ACTIONS

Indicate where you have filed documentation and evidence of your actions should a site visit follow-up be required.

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AELCS OFFICE USE ONLY

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